



*The National Association of PeriAnesthesia Nurses of Canada (NAPANc)*

**Annual General Meeting Minutes**

**The Westin Ottawa, Ottawa ON**

**May 13, 2023 1215-1330**

**1. Call to Order**

**a. Welcome**

**b. Roll call:** Marie-Claude Maassarani, Joanne Hanson, Kathy Grant, Ingrid Daley, Sherry France, Linda Marshall-Masson, Ramona Hackett, Ashley Alden, Tara Berglund, Bryanna Kawasaki, Michelle Grant, Jayne Johnson, Kelly MacInnis, Dana White, Anne Von Deursen, Sandi Weir, Sylvia Wong, Debra Leroux, Elizabeth Andrews, Laura McNulty, Valerie Vaillancourt, Lara Peiffer, Laura Van Loon, Nathalie Gould, Dhivya Eapen, Wendi Davie, Christina Hindle, Lauren Gonsalves, Janet Hopkins, Soutsada Philaphandeth, Mary Beth Sweet, Cindy Thorne, Erin McMahon, Joan Cormier, Michelle Goguen, Marla Gaylord, Janet Robichaud, Melanie Melanson, Sarah Tapper, Victoria Meaney, Joanna Broschuk, Kairen Sauve, Grace Germano, Lee Petrin, Valerie Melhot, Michelle Bougie, Lisa Ann Long, Julie Hilado, Stephanie Finelli, Joanna Chen, Naima Mussarat, Celine Bellavance, Gisele Eustache, Terry Johnson, Maryann Slade, Rebecca Serada, Cheri Besignano, Corene Panych, Nicole Shead, Dawna Aschenbrenner, Rebecca Jiang, Jessica Yoan, Carley Adamski, Michelle Leblanc, Devany Holwarth, Shannon Kidd, Angeline Sturm, Jacinthe Lavoie, Marianne Kampf.

**c. Introduction of the board**

**d. Introduction of the Parliamentarian/Scrutineers:** Parliamentarian is Laura Van Loon  
**Scrutineers:** Devany Holzwarth (Chef), Joan Cormier, Lauren Gonsalves, Dawna Aschenbrenner, Janet Hopkins, Angeline Sturm.

**2. Approval of the Agenda:** Rectification of 5b Review Engagement to “Compilation Engagement Report”. Leigh-Anne Marshall motioned to have the Agenda approved as presented with the aforementioned change. Seconded by Ramona Hackett. All in favor, motion carried.

**3. Approval of the minutes of September 17, 2022 (virtual):** No changes, Valerie Vaillancourt motioned to have the minutes of the September 17, 2022 AGM accepted as presented. Seconded by Marianne Kampf. All in favor, motion carried.

**4. Business arising from the minutes**

**5. Financial Report presented by Lara Peiffer**

**a. Treasurer’s report:** Lara Peiffer motioned to have the Annual Treasurer’s report accepted as presented. Seconded by Nancy Poole. All in favor, motion carried.

**b. Compilation Engagement 2022/2023 report:** Lara Peiffer motioned to continue using Bousfield and Associates for the 2023/2024 Compiled Engagement Report. Seconded by Devany Holzwarth. All in favor, motion carried.

**c. Proposed budget:** Presented by Lara Peiffer. Ramona Hackett asked if the \$20 000CAD allotted for the French translation of the National Standards is for professional translation? The previous edition was translated by a graduate certified Translator of the University of Moncton, Laura McNulty is hopeful to secure a similar Translator for this edition in the hope of keeping cost low. Lara Peiffer motioned to have the proposed budget approved as presented, seconded by Ingrid Daley. All in favor, motion carried.

6. **President's Report:** presented by Leigh-Anne Marshall.
7. **Provincial Annual Reports:** presented by Leigh-Anne Marshall.
8. **ICPAN Report:** Presented by Cheri Besignano.

Lara Peiffer motioned to receive all presented reports (President's, Provincial, and ICPAN), seconded by Cheri Besignano. All in favor, reports received.

9. **NAPANc Website:** Update presented by Leigh-Anne Marshall on behalf of Lorna Jensen.
10. **Standards Update:** Presented by Laura McNulty. Cost 125\$ for members, 200\$ for non-members. Trying to get a good rate for translation of the fifth edition. Hopeful should be done within 6 months.
11. **Constitution & Bylaws:** Presented by Leigh-Anne Marshall, Changes are to be moved by Consensus, if any bylaw needs discussion, we will remove from consensus to change. Laura McNulty motioned to accept the updated Constitution and Bylaws as presented by consensus minus changes required to section 7.2.1 and 8.2.1. Seconded by Ramona Hackett. All in favor, motion carried.

**7.2.1:** 12<sup>th</sup> bullet remove region and replace with provincial/territorial representatives Marianne Kampf motioned to approve aforementioned change, seconded by Nancy Poole. All in favor, motion carried.

**8.2.1:** Change Jurisdictional x3 with provincial/territorial. Devany Holzwarth motioned to approve the aforementioned change, seconded by Christina Hindle

12. **Nominations:** presented by Laura McNulty
  - a. **President-elect:** called 3 times. No nominees
  - b. **Treasurer:** Lara Peiffer
  - c. **Treasurer-elect: called 3 times.** No nominees
  - d. **Secretary-elect: called 3 times.** No nominees

### 13. New Business

- a. **2023 National Conference Bursary Winners:** Joan Cormier, Melissa Duff, Rebecca Serada, Mary Ann Slade, Gisele Eustache, Carly Adamski, Joanne Hanson.
- b. **National Conference May 2024:** Location TBD.
- c. **Sponsorship Thank You/Recognitions:** Presented by Leigh-Anne Marshall. Thank you to Andrew Schneider for his 500\$ donation, all of today's sponsors, recognition to Laura McNulty for her guidance and support. Thank you to the Standards Committee, Tanya Lachapelle and Ingrid Daley for going above and beyond. Thank you to the board. Lara Peiffer and Valerie Vaillancourt. Thank you to all provincial presidents and board members.
- d. **Draw;**
  - 2x 350\$ conference bursary:** Kelly MacInnis and Corene Panych,
  - 2 copies of the printed Fifth Edition NAPANc Standards for Practice:** Lee Petrin, Jayne Johnson.
  - 2x 100\$ Gift Cards:** Nancy Poole, Terry Johnson,
  - 5x 50\$ Gift Cards:** Julie Hilado, Tanya Lachapelle, Tera Berglund, Janice Leblanc, Ramona Hackett.

### 14. Adjournment